The Executive Board of Eindhoven University of Technology (TU/e),

considering that, in addition to enrollment for the purpose of participating in educational programs and taking interim and final examinations as laid down in the Higher Education and Research Act (WHW), the TU/e wishes to offer students the opportunity to participate in educational programs and take examinations on a contract basis,

has decided to cancel the contract student regulations approved on 25 November 2004 and replace them with the

**Contract student regulations for 2012**

and to specify hereby:

1. In addition to enrollment as a student to participate in educational programs and take interim and final examinations and as an external student to take interim and final examinations, as laid down in the Higher Education and Research Act (WHW), the TU/e offers the following option of enrollment on a contract basis:
   a. enrollment as a contract student. This allows students to take a maximum of three series of lectures (study components) per academic year. There are no previous education requirements for this kind of enrollment. Students can enroll on a contract basis at the beginning of and during the academic year.
   b. enrollment as a contract transfer student. This is possible if the TU/e (in this case, Eindhoven School of Education), the school concerned and the transfer student conclude a tripartite agreement, on the basis of which the transfer student can take part in certain educational components of the teacher training program for a maximum of 24 months, with the purpose of successfully taking a competence test in a specific subject. Enrollment commences on the date specified in the agreement.

2. The Education and Student Service Center enrolls students on a contract basis on behalf of the Executive Board.

3. The costs of enrollment on a contract basis are as follows:
   a. a contract student must pay an amount set annually by the Executive Board for each series of lectures. The full amount has to be paid on enrollment. Reimbursement is only possible with the permission of the Executive Board if the contract student can prove that he/she has not taken part in the lecture series concerned. To apply for reimbursement the student must submit a written request to the Education and Student Service Center.
   b. a transfer contract student has to pay the TU/e an amount that has yet to be determined.

4. The following rights are derived from enrollment on a contract basis:
   a. for contract students:
      - attending a maximum of three of the lecture series specified in the contract (including practicals)
- taking a closing test to show that the student has successfully taken part in the lecture series
- issue of a student card and a proof of enrollment as a contract student
- use of the TU/e library
- use of the TU/e’s sports facilities
- use of the TU/e’s computer facilities
- access to the education information system (using a personal pin code)

b. to a transfer contract student:
- participation in the educational components agreed by Eindhoven School of Education, the school and student
  - at least two opportunities to take a competence test, as referred to in section 7a.3 of the WHW
  - issue of a student card and a proof of enrollment as a transfer contract student
  - use of the TU/e library
  - use of the TU/e’s computer facilities
  - access to the education information system (using a personal pin code)

5. a. The contract student is entitled to a certificate stating that he/she has passed the lecture series (with a grade of 6.0 or higher).

b. The transfer student has the right to a certificate stating that he/she has passed the competence test (see section 7a.3 of the WHW)

6. Objections to decisions made under these regulations by the Education and Service Center on behalf of the Executive Board can be submitted via the Education and Service Center website within six weeks of the student concerned being informed of the decision.

7. These regulations come into force on September 1, 2012, and will remain valid until they are cancelled.

Hereby approved by decision of the Executive Board of June 21, 2012.