THE EXECUTIVE BOARD OF EINDHOVEN UNIVERSITY OF TECHNOLOGY

Pursuant to Section 7.2, in conjunction with Section 9.2, of the Dutch Higher Education and Scientific Research Act.

DECIDES

to adopt the

TU/e Code of Conduct for Foreign Languages 2010

Article 1 Definition
In this Code of Conduct the term "education" is used to refer to lectures, tutorials/seminars and laboratory courses. It is not intended to include teaching materials (books, readers and the like) or assignments/papers and theses etc. completed by students. The latter may be in English, German or French as well as Dutch. With regard to the option of using German or French, the working language or specific application environment of the specialist area will play a role.

Article 2 Language of instruction
At TU/e, the option exists to deviate from the rule that Dutch is the language of instruction and the language for taking examinations. The only alternative to Dutch as the language of instruction is English. In all events, the accessibility, quality and feasibility of education must be and remain safeguarded.

Article 3 Decision-making
The Departmental Board can, after taking advice from the program committee, ask the Executive Board to approve the intention to provide education either completely or partially in English and set examinations wholly or partially in English if:

a. this is justified by the internationalization of the program, or
b. the quality of the program and the specific expertise on the subject require the involvement of non-Dutch teaching staff;
c. the education is aimed wholly or partially at non-Dutch students.

The Executive Board will reach a decision on this request within two weeks.

Article 4 Implementation
If the Executive Board makes a positive decision in response to the request referred to in the previous article, the Departmental Board will take the following key principles into account in implementing this decision:

a. examinations for programs taught completely in English will also be taken in English, unless the Examinations Committee for the program concerned decides otherwise at the request of the student;
b. if the program is taught partly in English, the examinations will be taken in both Dutch and English, unless the Departmental Board has determined otherwise in the Program and Examination Regulations (OER). If the Departmental Board has determined otherwise in the OER, the Examination Committee can itself decide otherwise at the request of a student;
c. education in an alternative language will meet the same quality requirements as the education provided in Dutch.

Article 5 Language proficiency of students
1. In programs taught in English or programs taught partially in English, it will be assumed at the start of the program that the students have the language skills required in order to productively follow the program. The level required is equal to the final pre-university examination level (VWO) for the language concerned.
2. The program may offer an (academic) English course to HBO (higher professional education) students who do not meet the final VWO level requirement as part of the HBO pre-Master’s program and/or in the first year of the Bachelor's program and/or in the first year of the Master's program. This can be offered both within and outside the curriculum. This will be regulated in the program's OER.
3. As far as the admission requirements for foreign students with regard to the required level of English are concerned, the requirements that must be met before the start of the program will be announced in the program's OER. The minimum requirements are an IETS score of at least 6.5 or a TOEFL internet-based score of at least 90.
Article 6 Language proficiency of teaching staff
All teaching staff who use English in their teaching duties must have the required level of language proficiency in order to properly fulfill their teaching duties. Whether this required level has been reached will be ascertained by means of an assessment to be completed by the member of teaching staff.

Article 7 Program information
Program information about Dutch-language programs will be provided in Dutch. Program information about programs taught completely in English will be provided in Dutch and/or English. Program information about programs taught partly in English will be provided in Dutch.

Article 8 Program and Examination Regulations
The Departmental Board's decision referred to in Article 3 will be included in the OER of the program concerned and made known in good time.

This Code of Conduct supersedes the TU/e Foreign Languages Code of Conduct of April 3, 2003 and enters into force on the date it is signed.

Adopted at the meeting of the Executive Board, dated July 8, 2010.

The Executive Board,
Ir. H.P.J.M. Roumen
Secretary of the University

Dr Ir. A.J.H.M. Peels
President